

## John O'Reilly

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**From:** QN01@cb.nyc.gov (CB) <qn01@cb.nyc.gov>  
**Sent:** Wednesday, August 12, 2015 5:34 PM  
**To:** John O'Reilly  
**Subject:** RE: FOIL Request  
**Attachments:** 2015- 2 Sets of Minutes Draft Form for June FOIL Request.pdf

Mr. Riely,

Good day. Here are the Draft of the 2 sets you requested. Please keep in mind they are not finished being Proofed or Approved by the Board Members. They are strictly **Draft**.

Regards,  
Florence Koulouris  
CB1, Queens  
718-626-1021

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**From:** John O'Reilly [johnoreill@gmail.com]  
**Sent:** Tuesday, August 11, 2015 1:32 PM  
**To:** [QN01@cb.nyc.gov](mailto:QN01@cb.nyc.gov) (CB)  
**Subject:** Re: FOIL Request

TO: Record Access Appeals Officer  
Queens Community Board 1

Dear Sir or Madam:

I hereby appeal the denial of access to Board minutes as set forth in the attached email communications. The Open Meetings Law section 106 (quoted below) provides in relevant part that the minutes of a Board meeting are to be made available two weeks after the meeting regardless whether the minutes have been approved by the applicable Board and that the minutes are to be made available in accordance with the Board's practice of announcing and maintaining its records. This means that the Board minutes are to be posted on the Board's website two weeks after the Board meeting even if the minutes have not been approved by the Board. Please provide the minutes of the Board's June 16 and June 29, 2015 meetings.

Open Meetings Law section 106

### **§106. Minutes.**

1. Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.
2. Minutes shall be taken at executive sessions of any action that is taken by formal vote which shall consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the freedom of information law as added by article six of this chapter.
3. Minutes of meetings of all public bodies shall be available to the public in accordance with the provisions of the freedom of information law within two weeks from the date of such meeting except that minutes taken pursuant to subdivision two hereof shall be available to the public within one week from the date of the executive session.

Regards,

John O'Reilly

Regards,

John

On Wed, Jul 29, 2015 at 1:31 PM, John O'Reilly <[johnoreill@gmail.com](mailto:johnoreill@gmail.com)> wrote:

July 29, 2015

Records Access Officer  
Queens Community Board 1

(via Email communication)

Dear Sir or Madam:

Pursuant to the applicable Freedom of Information Laws and Opinions of the Committee on Government, please provide me with the minutes of the meeting of Community Board 1 held on June 16, 2015 and June 29, 2015. Pursuant to the cited authority, please provide the minutes by posting on line or by return email communication.

Thank you,

John O'Reilly